

UNIFIED SCHOOL DISTRICT NO. 467
WICHITA COUNTY
LEOTI, KANSAS

Meeting Time and Place

1. The Board of Education of Unified School District #467, Wichita County, Kansas met in regular session at 7:00 p.m., Monday, February 10, 2020 in Leoti.

People Present

2. Members present were: Brian Gerstberger, Jason Koehn, Jim Myers, Tammy Simons, Brandon Whalen, Ann Wiles, and Josh Young.

Also present were: Superintendent, Keith Higgins; Clerk, Tammy Mason; WCES Principal, Lori Maxwell; WCJSHS Principal, Delbert Schmidt; WCJH AD, Brant Douglas; and Guests: Nate Brown, Sara Brown, and Julie Conard.

Approved Consent Agenda

3. Jim Myers called the meeting to order at 7:00 p.m. After the Pledge of Allegiance, Jason Koehn motioned and Tammy Simons seconded to approve the consent agenda consisting of:
 - A. Agenda for the meeting.
 - B. Minutes from the January 13, 2020 regular meeting and the January 27, 2020 special meetings.
 - C. Payments of the bills and payroll.
 - D. Personnel Actions:
 1. Accept a resignation from Alannah West effective May 22, 2020.
 2. Accept a resignation from JoAnne Seaton as JH Cheer sponsor effective at the end of tryouts.
 - E. Accept a donation of \$500.00 from Price Repair to the WCJSHS athletic department for gate admission for the January 14, 2020 basketball game.
 - F. Accept a donation of \$250.00 from Network Kansas to the WCJSHS Youth Entrepreneurship Challenge.
 - G. Accept a donation of \$500 from the Wichita County Outdoorsmen, LLC, to WCJSHS to help sponsor the Career Day Reality U portion.
 - H. Accept a donation of \$2,515.95 from the Tribe Booster Club to the WCJSHS athletic department for two pep club trips and score table.

- I. Accept a donation of \$800.00 from the Western State Bank to WCJSHS to help sponsor the Career Day Reality U portion.
- J. Accept a \$200.00 from James and Julia Myers to WCJSHS to help sponsor the Career Day Reality U portion.

Motion passed 7-0.

WCJSHS Principal's Report

- 4. WCJSHS Principal, Delbert Schmidt, presented updates on the Jr./Sr. High school. Regional Scholar's Bowl was in Wakeeney on February 6th. KELPA testing has started. Assessments will begin in March. Regional wrestling is in Norton on February 21st and 22nd. State wrestling is on February 28th and 29th in Hays. February 27th is Career Day at the Jr./Sr. High school. Sub-State basketball is the first week of March with the championships being held in Elkhart.

WCES Principal's Report

- 5. WCES Principal, Lori Maxwell, presented updates on the elementary school. The grade school staff is finalizing ELA resource selection to present at the March BOE meeting. On February 12th, the highway patrol will have a presentation for students. February 26th, the WCES staff will begin their book study on Wednesdays. The Wichita County Spelling Bee winner was Sophia Wedel, 6th grade, and Clara Koehn, 7th grade, was the runner-up. Sophia will represent Wichita County at the Sunflower Spelling Bee on March 21st at Newman University in Wichita. February 10th through the 14th is Kindness Week. Valentine's Day class parties are on February 14th. The Education FOCUS group is meeting with AIM for Phase 2 of Pathways Grant on February 19th. The WCES dental screenings are on February 20th. KELPA testing will be taking place over the next two weeks.

Superintendent's Report

- 6. Superintendent, Keith Higgins, presented updates for the district. The current budget is at about 50% for the school year. He presented information on student absences. There is currently no policy on when to close the schools due to illnesses. It has always been left at the discretion of the school administrators when to close schools due to the type

of illness and percentage of students that are absent. Discussion was held.

KASB seminar

7. Board member, Ann Wiles, and WCES Principal, Lori Maxwell, attended the KASB seminar, Foundations of Boardmanship, on February 8, 2020 in Garden City. Key topics were establishing the vision of the district, setting priorities and goals, creating policies, hiring and evaluating the superintendent of schools, holding the superintendent accountable for accomplishing district goals, and helping build support for public education.

5th Grade Field Trip Request

8. The fifth grade teachers have requested permission to travel to Bent's Fort on April 9, 2020 in LaJunta, Colorado for an educational field trip. Brandon Whalen motioned and Brian Gerstberger seconded to approve the request. Motion passed 7-0.

2018-2019 Audit Report

9. Superintendent, Keith Higgins, presented the 2018-2019 Audit Report from Kennedy McKee and Company LLP, certified public accountants. The Board reviewed the audit report. Brandon Whalen motioned and Brian Gerstberger seconded to approve the 2018-2019 audit report. Motion passed 7-0.

Capital Outlay Discussion

10. Discussion was held on building and district improvements projects and needs.
 1. The HVAC system has a leaking coil at the grade school, a new coil is on order. The high school has a sensor out on a heat pump, it should be arriving soon.
 2. Two bids have been received on refinishing the gym floors for the 2020-2021 school year. MARC products bid \$5,406.20. Von Lintel bid \$4,950.00. The Board approved the bid from Von Lintel for \$4,950.00.
 3. The section of the school roofs that have been replaced are considered complete and awaiting a final inspection. There will be a roof walk through on Wednesday morning.
 4. The estimates to repair the water damage to the auditorium are approximately \$5,000 from John Chappel and awaiting a bid from Terry Haines.

5. The new wrestling practice mats have arrived and will likely be installed this summer.
6. Ed Simon presented several bids for a ten passenger van of \$26,651 plus delivery charges. As well as, a bid for a nine passenger suburban of \$38,952.25 plus delivery charges. A new SUV or van will take approximately three months to receive.
7. The current handicap bus does not need to be taken out of service until 2026.
8. We currently have a route bus that needs a motor replaced with an approximate cost of \$10,000 to \$12,000.
9. Ed Simon is currently bidding out the cost of a new route bus. He has only received two responses from inquiries. A new bus will take approximately six months to receive.

11. The Board agreed to table discussion of purchasing new buses and/or smaller passenger vehicles until after this budget year.

Executive Session for
Personnel

12. Josh Young motioned and Tammy Simons seconded to enter into executive session to discuss matters adversely or favorably affecting non-elected certified and classified staff pursuant to non-elected personnel exception under KOMA. The matters affecting the non-elected certified and classified staff members is their performance and employment. The Board will return to open session in the district board room at 8:09 p.m. Motion passed 7-0.

13. The meeting resumed at 8:09 p.m. No action was taken.

Executive Session for
Personnel

14. Brian Gerstberger motioned and Jason Koehn seconded to enter into executive session with Mr. Higgins present to discuss matters adversely or favorably affecting non-elected certified and classified staff pursuant to non-elected personnel exception under KOMA. The matters affecting the non-elected certified and classified staff members is their performance and employment. The Board will return to open session in the district board room at 8:25 pm. Motion carried 7-0.

Executive Session for
Personnel

15. The meeting resumed at 8:25 p.m., no action was taken.
16. Brandon Whalen motioned and Brian Gerstberger seconded to enter into executive session with Mr. Higgins, Ms. Maxwell, Mr. Schmidt, and Mr. Douglas present to discuss matters adversely or favorably affecting non-elected certified and classified staff pursuant to non-elected personnel exception under KOMA. The matters affecting the non-elected certified and classified staff members is their performance and employment. The Board will return to open session in the district board room at 9:25 p.m. Motion carried 7-0.
17. The meeting returned to open session at 9:25 p.m. Brandon Whalen motioned and Brian Gerstberger seconded to approve Matt Price as the Junior High Assistant Wrestling Coach for the 2020 season. Motion passed 7-0.
18. Tammy Simons motioned and Jason Koehn seconded to approve the spring sports season coaches as presented. Motion passed 7-0.
19. Jim Myers motioned and Ann Wiles seconded to offer the WCHS Business/Computer teaching position to Janee Porter. Motion passed 7-0. Mr. Brown, Mrs. Brown, and Mrs. Conard left the meeting at 9:35 p.m.

Executive Session for
Negotiations

20. Brandon Whalen motioned and Brian Gerstberger seconded to enter into executive session to discuss matters adversely or favorably affecting negotiations pursuant to the exception for employer-employee negotiations under KOMA. The matters affecting negotiations are compensation and benefits for the 2020-2021 school year. The Board will return to open session in the district board room at 9:55 p.m. Motion passed 7-0.
21. The meeting resumed at 9:55 p.m., no action was taken.

Adjournment

22. Jim Myers officially adjourned the meeting at 9:55 p.m.

Jim Myers, President

Tammy Mason, Board Clerk