

UNIFIED SCHOOL DISTRICT NO. 467  
WICHITA COUNTY  
LEOTI, KANSAS

Meeting Time and Place

1. The Board of Education of Unified School District #467, Wichita County, Kansas met in regular session at 12:00 p.m., Monday, December 13, 2021 at the Board of Education office in Leoti, Kansas.

People Present

2. Members present were: Brian Gerstberger, Jason Koehn, Jim Myers, Tammy Simons, Brandon Whalen, Ann Wiles, and Josh Young.

Also present were: Superintendent, Lori Maxwell; Clerk, Tammy Mason; WCJSHS Principal, Delbert Schmidt; WCES Principal, Brant Douglas; Guests, Matt Long, Jenny Long, Kevin Alm, Chandler Seaton, and Abby Kessler.

Approved Consent Agenda

3. Jim Myers called the meeting to order at 12:03 p.m. After the Pledge of Allegiance, the Board thanked Julie Conard for her twenty one years of service and dedication to the students of Wichita County. Mr. Myers also expressed his appreciation for the excellent band and vocal performances of the grade school, junior high, and high school students. Tammy Simons motioned and Brian Gerstberger seconded to approve the consent agenda consisting of:
  - A. Approval of the agenda for the meeting.
  - B. Approval of minutes for the November 8, and November 29, 2021 meetings.
  - C. Approval of bills and payroll.
  - D. Gifts and Grants:
    - 1) Accept a donation of \$150 from Wichita County Outdoorsman for Veterans meal and entry.
    - 2) Accept a donation of \$175 from Gibbs & Soell, Inc. For FFA.
    - 3) Accept a donation of \$1,200 from Seaboard Foods, Inc. for the football gate.
    - 4) Accept a donation of \$231 from Tribe for Scholars' Bowl medals.
    - 5) Accept a donation of \$97.25 from Western State Bank for a grill for the athletic raffle.

- 6) Accept a donation of \$400 from Nate and Sara Brown for athletics to purchase HUDL for JV volleyball.
- E. Approve the hiring of Matt Price as JH head wrestling coach.
- F. Accept the resignation of Maria Medina as an at-risk ESL para effective November 26, 2021.
- G. Accept the resignation of Julie Conard as an English teacher at the end of the 2021-22 school year.
- H. Disposition of broken items from the maintenance shop: 4 Halsey Taylor Oasis E800 drinking fountains SN #593900; 1 rusty Oasis water fountain SN #993036537; 4 black swivel chairs; 1 blue swivel chair with a metal frame; 1 red swivel chair and five wooden toilet seats.  
Motion passed 7-0.

Mr. Alm and students

- 4. Kevin Alm, Ag Instructor, Chandler Seaton, and Abby Kessler shared their experiences at the OPSU event held in November. The students shared that approximately 30 students from Wichita County attended the event including junior high students. Mr. Alm shared information about the event and upcoming plans to attend college scholarship competitions. The Board asked questions and thanked Mr. Alm and students for sharing with the Board. Mr. Alm and students left the meeting at 12:09 p.m.

Grow & Learn Childcare Center

- 5. Matt Long and Jenny Long, on behalf of Grow & Learn Childcare Center, updated the Board on the Grow & Learn Childcare Center building project. Discussion was held on the permanent fencing near the JSHS and childcare center. It was mutually agreed upon to not have fencing on the south side of the childcare center. A proposal for additional parking was presented by Tammy Simons for \$44,250. Additional parking is currently not part of the 5 year capital outlay plan, but may be considered as a possible project in future years. Buck Bishop entered the meeting at 12:23 p.m. Matt Long and Jenny Long left the meeting at 12:28 p.m.

ESSER II & ESSER III Update

- 6. The ESSER II application was approved by the Kansas State BOE at their November meeting. The

ESSER III application has not been submitted, and there is currently no deadline. Twenty percent of these funds must be set aside to address the impact of lost instruction during the pandemic. This leaves \$468,947 for other expenditures. Discussion was held.

#### Bus Purchase

7. Superintendent Maxwell presented a bus quote from the Kansas Bus Purchasing Program through KSDE for \$58,133 from Midwest Bus Sales, Inc. for a Thomas bus with a gas engine. By applying for a GMC Fleet Account, a discount of \$432.87 was applied for an adjusted bid of \$57,700.13. A chassis shortage is predicted for GM in the near future, so a December approval is recommended. Brian Gerstberger motioned and Brandon Whalen seconded to approve the purchase of the Thomas bus with a gas engine from Midwest Bus Sales, Inc. for \$57,700.13. Motion passed 7-0.

#### KASB Policy Updates

8. KASB is recommending Board approval for the following KASB Policy Updates as of December 2021:
  - 1) DJE-Purchasing
  - 2) GAAD-Child Abuse
  - 3) IIA-Performance-Based Credits
  - 4) JBCB-Foster Care Students
  - 5) JCDB-Dress Code
  - 6) KGA-Use of District Personal Property & Equipment
  - 7) Review: Textbooks, Instructional Materials & Media Centers form.

Tammy Simons motioned and Brian Gerstberger seconded to approve the KASB Policy Updates as presented. Motion passed 7-0.

#### Property & Casualty Insurance

9. EMC Insurance is the current provider for property and casualty insurance. There is a premium decrease for next year of approximately \$1,506 along with a dividend check for \$4,827.83. Kansas Education Risk Management Pool is interested in bidding. Discussion was held. Brandon Whalen motioned and Brian Gerstberger seconded to approve EMC Insurance as the property and casualty insurance for the 2022 year. Motion passed 7-0.

Technology Policy

10. Discussion was held on student email access to other students and on only allowing students to email their teacher or certain small groups for projects. No action was taken.

New Board Training Opportunities

11. Superintendent Maxwell shared the dates for New Board Member training from KASB. January 15<sup>th</sup> in Topeka, January 28<sup>th</sup> in Hays, or February 4<sup>th</sup> in Topeka. She also recommended having Gary Sechrist come to the district and all board members receiving training. Discussion was held. The Board agreed to have Gary Sechrist do training for all board members and to ask the new members if they were interested in the new board member training as well.

WCES Principal's Report

12. WCES Principal, Brant Douglas, presented updates on the grade school as follows:

- A. The winter program was last Tuesday, December 7<sup>th</sup>.
- B. The sixth grade went to Western State Bank to learn about banking.
- C. Fastbridge testing is complete with a few exceptions.
- D. A committee has continued to work on finding a new math curriculum for the district. They will have recommendations in the spring and the new program will begin next school year.
- E. The grade school culture committee has discussed substitute teacher availability. They recommend a substitute teacher training night.

WCJSHS Principal's Report

13. WCJSHS Principal, Delbert Schmidt, presented updates on the Jr./Sr. high school as follows:

- A. The high school had chill day and raised money for the Wichita County Food Bank.
- B. The Jr./Sr. High School Music concerts were December 9<sup>th</sup>.
- C. Enrollment is taking place for Garden City Community College. The college is offering \$350 grants for students next semester.
- D. Fastbridge testing is mostly completed. Thirty two students increased by 10 points or better. Ten students decreased by 10 points or more.

- E. Semester testing is this Thursday and Friday.
- F. The culture committee met and some of the ideas were more detailed communication within the building between staff members and administration, interview teams for positions, and more celebration of staff and student accomplishments.

Superintendent's Report

- 14. Superintendent Maxwell presented updates in the district and buildings as follows:
  - A. The district recognizes the substitute teacher shortage. When compared to area school districts, our substitute teacher pay scale was comparable. Superintendent Maxwell gave a report on the number of paid leave days used in the district through December.
  - B. The Tribe has approached the school district about putting vinyl wraps on the doors with the school mascot, 9 to 12 televisions to be used as one big screen in the gymnasium, and build a wall on the north end of the gym to enclose the mezzanine and repurpose a roll down mat from the wrestling room to be placed in the middle of the gym to form a barrier during volleyball games. The Board approved the vinyl wrap on the doors. Buck Bishop left the meeting at 1:50 p.m.

Executive Session to Discuss Fall Coach Evaluations

- 15. Brian Gerstberger motioned and Ann Wiles seconded to enter into executive session with Ms. Maxwell, Mr. Schmidt, and Mr. Douglas present to discuss matters adversely or favorably affecting non-elected certified and classified staff pursuant to non-elected personnel exception under KOMA. The matters affecting the non-elected certified and classified staff members is fall coaching evaluations. The Board will return to open session in the board room at 2:05 p.m. Motion passed 7-0.

- 16. The Board returned to open session at 2:05 p.m. No action was taken.

Executive Session for Fourth Grade Teaching Position

- 17. Tammy Simons motioned and Brandon Whalen seconded to enter into executive session with Ms. Maxwell, Mr. Schmidt, and Mr. Douglas present to

discuss matters adversely or favorably affecting non-elected certified and classified staff pursuant to non-elected personnel exception under KOMA. The matters affecting the non-elected certified and classified staff members is possible hiring of a fourth grade teaching position. The Board will return to open session in the board room at 2:21 p.m. Motion passed 7-0.

Executive Session for  
Personnel

18. The Board returned to open session at 2:21 p.m. Tammy Simons motioned and Brian Gerstberger seconded to approve hiring Alannah West for an elementary teaching position assigned to fourth grade. Motion passed 7-0.
19. Jason Koehn motioned and Ann Wiles seconded to enter into executive session with Ms. Maxwell, Mr. Schmidt, and Mr. Douglas present to discuss matters adversely or favorably affecting non-elected certified and classified staff pursuant to non-elected personnel exception under KOMA. The matters affecting the non-elected certified and classified staff members is their performance and employment. The Board will return to open session in the board room at 2:42 p.m. Motion passed 7-0.
20. The Board returned to open session at 2:42 p.m. Brandon Whalen motioned and Tammy Simons seconded to approve the retention pay as presented. Motion passed 7-0.

Adjournment

21. Jim Myers thanked Brandon Whalen and Tammy Simons for their committment and service as Board of Education Members. On behalf of the district, they were presented with wooden trays made by Mr. Wentz. He officially adjourned the meeting at 2:43 p.m.

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Jim Myers, President

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Tammy Mason, Board Clerk

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