

UNIFIED SCHOOL DISTRICT NO. 467  
WICHITA COUNTY  
LEOTI, KANSAS

Meeting Time and Place

1. The Board of Education of Unified School District #467, Wichita County, Kansas met in regular session at 7:00 p.m., Monday, August 8, 2022 at the Board of Education office in Leoti, Kansas.

People Present

2. Members present were: Julee Beedy, Brian Gerstberger, Jesse Harbrige, Jason Koehn, Jim Myers, and Ann Wiles.

Also present were: Superintendent, Lori Maxwell; Clerk, Tammy Mason; WCES Principal, Brant Douglas; WCJSHS Principal, Delbert Schmidt; Director of Maintenance/Transportation, Buck Bishop; and Guests: Sara Brown, Nate Brown, and Leslie Niswonger.

Approved Consent Agenda

3. Jim Myers called the meeting to order at 7:00 p.m. After the Pledge of Allegiance, Brian Gerstberger motioned and Julee Beedy seconded to approve the consent agenda, consisting of:
  - A. Agenda for the meeting.
  - B. Minutes for the July 11, 2022 meeting.
  - C. Payments of bills and payroll.
  - D. Personnel Actions:
    1. Appointment of Homeless Liaison: Lori Maxwell
    2. Appointment of Freedom of Information Officer-Open Records: Tammy Mason
    3. Accept the resignation of Melissa Reed as JH Stuco Sponsor.
    4. Approve the hiring of Phillip Weilert as JH Stuco Sponsor.
  - E. Approve reimbursement rate for mileage at 58.5 cents per mile.
  - F. Approve waiving the building fees for Wichita County Parks & Recreation for the 2022 volleyball and football season from 08/15/22 to 11/15/22.
  - G. Accept a donation from the Wichita County Outdoorsmen, LLC for \$2,212.50 for printing school calendars.

H. Accept a donation from the Western Kansas Community Foundation for \$850 for a piano humidifying system.  
Motion passed 6-0.

2022-23 Building Needs Assessments

4. Superintendent Maxwell presented the 2022-2023 Building Needs Assessments. The information provided will be taken into consideration as part of the budget adoption process. The information can be found on the district website at [www.leoti.org](http://www.leoti.org), District, Required Documents, 2021-22 School Year Building Needs Assessment for 2022-23 Budget Considerations-WCES and 2021-22 JSHS School Year Building Needs Assessment for 2022-23 Budget Considerations.
5. The Building Needs Assessments address Student Needs, State Board of Education Outcomes, Curriculum Needs, Educational Capacities, Staff Needs, Facility needs, Family Needs/Community Relations, and School Data for the Wichita County Elementary School and the Wichita County Junior-Senior High School. Discussion was held.

Milk Bids

6. Superintendent Maxwell presented the two milk bids received for the 2022-2023 school year. The bids were due to the district office by Monday, August 8, 2022 at 3:00 p.m. The bids were as follows:
  - A. Leoti Foods- .45 cents per half pint for Plains 1% Milk, 1% Chocolate Milk, and 1% Strawberry Milk with cooler, delivery, and restocking provided for all milk.
  - B. Hiland Dairy Company- .4466 cents per half pint for 1% milk, .4575 cents per half pint 1% chocolate milk and 1% strawberry milk, and .4575 cents per half pint 1% vanilla milk. Cooler is not provided.
7. Jason Koehn motioned and Ann Wiles seconded to approve the Leoti Foods milk bid as presented for the 2022-2023 school year. Motion passed 6-0.

Greenhouse Bids

8. Superintendent Maxwell presented the Greenhouse bids that were due to the district office by Monday, August 8, 2022 at 3:00 p.m. American Plant Products & Service submitted the only bid options.

They submitted the following options for bid consideration:

- A. Arch Series 6500-\$83,019.15-includes construction and is a more wind resistant material.
- B. Superstar Series 3600-\$75,399.07-includes construction and is a less wind resistant material than the Arch Series 6500.

9. EMC Insurance has provided insurance money to help replace the greenhouse structure lost in the December 2021 wind storm. FEMA will most likely contribute additional funds to rebuild the greenhouse and upgrade the structure to be more wind resistant. Discussion was held. Jesse Harbrige motioned and Jason Koehn seconded to approve the American Plant Products and Services bid for the Arch Series 6500 greenhouse with construction in the amount of \$83,019.15. Motion passed 6-0.

Trane Contract

10. Superintendent Maxwell presented the Trane contract for the 2022-2023 school year. Trane services the district buildings HVAC systems. Originally the district agreed to a five year contract on July 1, 2017. The service agreement automatically renewed this year as it was not terminated 30 days prior to the anniversary date of July 1, 2022. Discussion was held. Brian Gerstberger motioned and Jesse Harbrige seconded to approve the Trane contract for the 2022-2023 year. Motion passed 6-0.

Approval of Health Insurance

11. Superintendent Maxwell presented the Blue Cross Blue Shield Insurance Renewal for the 2022-2023 school year. The insurance rates have dropped slightly from last year. A single premium is \$691.82, with the district paying \$638.41 towards a single policy and the employee paying \$53.41. Discussion was held. Julee Beedy motioned and Jesse Harbrige seconded to approve the Blue Cross Blue Shield Insurance Renewal for the 2022-2023 school year as presented. Motion passed 6-0.

WCES Principal's Report

12. WCES Principal, Brant Douglas, presented the following updates:
- A. Approximately 213 students in PreK through 6<sup>th</sup> grades have enrolled. That is a decrease of about 4 students from the previous year.
  - B. The staff is currently in the building preparing for the start of the school year.
  - C. Rosters for the classrooms have been prepared.

WCJSHS Principal's Report

13. WCJSHS Principal, Delbert Schmidt, presented the following updates:
- A. Approximately 177 students have enrolled, that is an increase of about 6 students from the previous year.
  - B. Sports practices will begin on August 15<sup>th</sup>.
  - C. The first game for high school volleyball is August 26<sup>th</sup>, high school football is September 2<sup>nd</sup>, and cross country is September 3<sup>rd</sup>.
  - D. Chromebooks will be issued on the first day of school to students.
  - E. The staff is currently in the buildings and preparing for the start of the new school year.

Superintendent's Report

14. Superintendent Maxwell presented the following district updates:
- A. It was discovered this summer that part of the preschool classroom floor has termite damage. The maintenance department has been working diligently to remove the old flooring and prepare it for new flooring and tile. This may delay the start of preschool for this school year.
  - B. In-service is on August 15<sup>th</sup>. Superintendent Maxwell asked the Board if they would like to help prepare the staff lunch again this year. Brian Gerstberger will donate some hamburger patties and Sara Brown will also donate hamburger patties for the staff lunch. Mr. Myers wife will prepare desserts and other board members will help prepare and serve.
  - C. The auditorium sound system is being installed today and should take three days to complete.

- D. Adult meal prices will be \$4.35, not the \$4.10 originally approved, in order to comply with state and federal guidelines.
- E. Due to increasing costs, Weathercraft Roofing is requesting gym roof supplies be ordered and stored on the district property to lock in prices prior to completion of the roofing project.
- F. The new small bus will be arriving tomorrow.
- G. The Highway Patrol will be inspecting district vehicles/buses on Thursday.
- H. One to two more vehicles, possibly Expeditions, need to be ordered this school year.
- I. The hail damage to district vehicles from the April storm are worse than expected and has been reported to the insurance company.

Executive Session for  
Personnel

- 15. Brian Gerstberger motioned and Ann Wiles seconded to enter into executive session with Ms. Maxwell, Mr. Douglas, and Mr. Schmidt present to discuss matters adversely or favorably affecting non-elected personnel exception under KOMA. The matters affecting the non-elected certified and classified staff members is their performance and employment. The Board will return to open session in the board room at 8:22 p.m. Motion passed 6-0.
- 16. The meeting returned to open session at 8:22 p.m. Ann Wiles motioned and Jesse Harbrige seconded to approve hiring ShayReah Loy as the assistant junior high volleyball coach and Paige Baum as the assistant high school cheerleading coach. Motion passed 6-0.
- 17. Brian Gerstberger motioned and Julee Beedy seconded to approve the supplemental contracts as presented. Motion passed 6-0.
- 18. Jesse Harbrige motioned and Ann Wiles seconded to approve the bus drivers and other classified staff wages as presented. Motion passed 6-0.
- 19. Brian Gerstberger motioned and Ann Wiles seconded to approve the salaried classified staff

wages as presented. Motion passed 6-0. Leslie Niswonger left the meeting at 8:30 p.m.

Executive Session for  
Personnel

20. Brian Gerstberger motioned and Ann Wiles seconded to enter into executive session with Ms. Maxwell present to discuss matters adversely or favorably affecting non-elected personnel exception under KOMA. The matters affecting the non-elected certified and classified staff members is their performance and employment. The Board will return to open session in the board room at 8:51 p.m. Motion passed 6-0.
21. The meeting returned to open session at 8:51 p.m. Jim Myers motioned and Brian Gerstberger seconded to approve the Principals' salaries as presented. Motion passed 6-0.

Executive Session for  
Personnel

22. Julee Beedy motioned and Ann Wiles seconded to enter into executive session to discuss matters adversely or favorably affecting non-elected personnel exception under KOMA. The matters affecting the non-elected certified and classified staff members is their performance and employment. The Board will return to open session in the board room at 9:02 p.m. Motion passed 6-0.
23. The meeting returned to open session at 9:02 p.m. Brian Gerstberger motioned and Julee Beedy seconded to approve the Superintendent's salary as presented. Motion passed 6-0.
24. Jim Myers motioned and Ann Wiles seconded to approve hiring Ashley Geyer as the high school assistant volleyball coach. Motion passed 6-0. Buck Bishop left the meeting at 9:04 p.m.

Executive Session for  
Negotiations

25. Julee Beedy motioned and Jesse Harbrige seconded to enter into executive session with Ms. Maxwell, Mr. Douglas, and Mr. Schmidt present to discuss negotiations pursuant to the exception for employer-employee negotiations under KOMA. The Board will return to open session in the board room at 9:14 p.m. Motion passed 6-0.

26. The meeting returned to open session at 9:14 p.m. Brian Gerstberger motioned and Jesse Harbrige seconded to approve the 2022-2023 Negotiated Agreement as presented. Motion passed 6-0.

Adjournment

27. Jim Myers officially adjourned the meeting at 9:14 p.m.

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Jim Myers, President

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Tammy Mason, Board Clerk

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