

WICHITA COUNTY SCHOOLS

USD 467

Acceptable Use Policy for Technology Systems – Students (Computer, Network, Internet, and E-mail Systems)

When using the Technology Systems (all district computer, network, Internet, and e-mail systems) provided by USD 467, students will comply with any and all related Board of Education policies, administrative guidelines, including copyrighted materials, and operating procedures relative to acceptable and responsible use.

1. All use of Technology Systems must be related to USD 467 curriculum, programs, or activities, have specific educational purposes, and be consistent with the policies of USD 467.
2. Use of Technology Systems to access/transmit obscene, objectionable, pornographic material, or any material likely to be offensive is prohibited.
3. Any use of Technology Systems to facilitate illegal activity is prohibited.
4. Any use of Technology Systems for commercial or for-profit purposes is prohibited, unless specifically related to a district program, activity or authorized fund raising project.
5. Non-school related communication using district Technology Systems is prohibited.
6. District Technology Systems should only be used for educational purposes whenever a specific toll or charge is incurred.
7. Users shall avoid the known or inadvertent spread of computer viruses through district Technology Systems. Users will report warning messages regarding virus activity to district technology support staff.
8. Use of e-mail distribution lists to send e-mail messages inconsistent with this policy is prohibited.
9. Any use of Technology Systems for political lobbying is prohibited.
10. Network and e-mail accounts are to be used only by the authorized owner of the account for authorized purposes. Users should not leave systems that they are logged into unattended or unlocked.
11. Users shall not intentionally seek information on, obtain copies of or modify files, other data, or passwords belonging to other users or misrepresent themselves or other users of Technology Systems.
12. Users shall respect the copyright of all accessible information.
13. Students using district Technology Systems shall strictly comply with the Family Educational Rights and Privacy Act (FERPA) and applicable state law pertaining to disclosure of educational records of identifiable students.
14. No use of Technology Systems shall serve to disrupt the use of the network by others; hardware or software shall not be destroyed, modified, or abused in any way.
15. Students shall have no expectation of privacy, from review of materials, when using district Technology Systems. USD 467 may monitor or review Technology Systems use, at any time, with or without prior notice to a student.
16. Hate mail, harassment, discriminatory remarks, and other anti-social behaviors are prohibited.
17. Technology Systems will not be used to access/download/use games, video, and/or audio files that are not being used for legitimate educational purposes.
18. Any materials published (electronic or hardcopy) using district Technology Systems must be for educational purposes and consistent with the practices and policies of USD 467. USD 467 reserves the right to edit the content to published materials.
- 19. Students shall have no expectation of privacy when using personal e-mail or files on district computer systems.**
20. Use of chat rooms, listservs, or other synchronous communication tools must be approved by a district administrator.
21. Students who have knowledge of violations of this policy must promptly report the information to an administrator.
22. Use of district Technology Systems will not be permitted until a student has signed an Acceptable Use Policy for Technology Systems form.

Security

1. Students are discouraged from providing personally identifiable information over the Internet. Personal information about a student will not be disseminated publicly online without written permission from a parent.
2. Students should not respond to messages that are suggestive, obscene, or threatening. Such messages from a known source should be shown to an administrator who will forward a copy to district technology support staff. Such messages from an unknown source shall be deleted.

Checkout/ Off-site Use

1. All policies described in this document apply to usage of district Technology Systems both at home and at school.
2. In the event of checkout, district Technology Systems are for staff member or student use only.
3. When district Technology Systems are checked out, they will be returned on time.
4. District Technology Systems must be kept secure at all times, and any student checking out district Technology Systems is responsible for loss, theft, or damage to district Technology Systems.

Service/Maintenance

1. Software/hardware installed on district Technology Systems is standardized and is not to be changed.
2. Technology support/maintenance must be performed by district technology support staff in order to maintain the warranty on equipment.

From time to time, USD #467 will make determinations on whether specific uses of Technology Systems are consistent with the Acceptable Use Policy for Technology systems. USD #467 reserves the right to log and monitor user activity, with or without prior notice to a student. USD 467 reserves the right to restrict use of district Technology Systems and/or discipline a student, for any violation of the Acceptable Use Policy for Technology Systems.

I have read the USD 467 Acceptable Use Policy for Technology Systems and will abide by this policy. I understand that a violation may result in loss of access to, or use of, district Technology Systems and/or disciplinary action.

Further, I release USD 467 from any and all liability arising as a result of my use of district Technology Systems, and I assume all responsibility for any and all liability arising out of my use of district Technology Systems.

Student Signature: _____

Student Name (printed): _____

Date: _____ **Grade Level:** _____

Parent Signature: _____

Parent Name (printed): _____

Date: _____